

Date: February 9, 2016

To:
Reverend Karen Valentine
Shepherdstown Lutheran Parish
PO Box 2008
Shepherdstown, WV 25443
Phone: 304-876-6771

From:
Carol Lee Brunk
#SS# xxx-xx-7024
Independent Educator Contractor
Website: www.sightwordsataglance.com
Cell: 224-239-9877

RE: Ownership Document

Title: 'Cook Book Beginning', Pages 26, Product Copyrights, Design, Illustrations

In regards to the cook book entitled, 'Cook Book Beginning', pages 1-26, product copyrights, design, illustrations, the product was designed for emergency use for 2 ½ years of age of children on up. Designed as a 7" x 10" book, black and white ink, the cook book in its entire design including illustrations are to be considered as sole property of the Shepherdstown Lutheran Parish. All monies incurred from the sales of the cook book entitled, 'Cook Book Beginning', pages 1-26 through the Shepherdstown Lutheran Parish shall be used for the Shepherdstown Lutheran Parish as a fund raiser or other assistance as noted by the Shepherdstown Lutheran Parish for their use. No monies for the 'Cook Book Beginning' shall be designated to the designer, illustrator of the book, Carol Lee Brunk. 'Cook Book Beginning' product was designed and illustrated by Carol Lee Brunk specifically to assist the Shepherdstown Lutheran Parish as an additional source for assisting others in the community and the world. Also, it was designed and illustrated as a gift to the church from Carol Lee Brunk as thanks for assisting her in her mission promoting a free educational society that is posted on her independent educational contractor website www.sightwordsataglance.com. Recommendations of using a self-publishing outsource company was suggested i.e. company www.createspace.com that advertises through amazon.com with 100% monies of royalty going to the Shepherdstown Lutheran Parish.

Please note that the Shepherdstown Lutheran Parish should consider this a legal document to keep on file showing as sole ownership of the created product 'Cook Book Beginning' by Carol Lee Brunk. The website www.sightwordsataglance.com legal clause of ownership in case of death notes that www.sightwordsataglance.com entire website including all print products, copyrights are to be donated to the United Nations upon her death as noted as of the date that it was created 2014 up until the date noted on this document February 9, 2016, this legal clause does NOT included the product 'Cook Book Beginning' that was design, illustrated and given as sole property to the Shepherdstown Lutheran Parish, PO Box 2008, Shepherdstown, WV 25443.

 Carol Lee Brunk Feb 9, 2016

Release of Property Signature including Date